

Title:

Event Management, Body Language And Qualified Release

Word Count:

498

Summary:

Stuart Burns was having a bad day. Not only had he arrived late for the seminar because of the

Keywords:

online booking, event management, booking manager, booking, registration

Article Body:

Stuart Burns was having a bad day. Not only had he arrived late for the seminar because of the

Audiences suffering from information overload will give very clear signals that they are ready

This situation can often happen on hot, humid days when the air-conditioning is underperforming

A ten minute unscheduled break in these circumstances can make the difference between success

Manage the coffee and meal breaks rigidly as a few 5 or 10 minute overruns can soon lose you h

Managing early departures

It is a fairly frequent occurrence that a proportion of your audience will be unable to stay f

If you have prior warning, try and sit your early leavers close to the exit even if they have

Whichever exit routine your early leavers use, make sure that they have an opportunity to give

Stuart was so relieved when one of the seminar administrators approached him during a coffee b

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