

Title:

How To Set Up Your Small Office Home Office And Save \$1000s

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735

Summary:

When starting out in business there are great temptations to buy "the best of everything" and

It is the intention of this article to help you avoid spending thousands of unnecessary dollars

First off, think of...

Keywords:

Home Office, Small Office, Internet Business, Home Business

Article Body:

When starting out in business there are great temptations to buy "the best of everything" and

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First off, think of your PC as a business tool only. Don't fall for the temptation to buy a PC

Equipment You Should Have

PC - You can buy a great PC from several places including Dell, Gateway, Best Buy, and CompUSA

* A sound card or integrated sound chip. The sound card/chip will have ports for a microphone,

* A video card or integrated chip which your monitor plugs into and also drives your video display

* USB 2.X ports. USB ports are the interfaces where USB cables plug into your computer. USB cables

* PCI slots. These are interfaces on Mother Board that allow you to add cards with customized

Mouse - I recommend that you get a Wireless Optical Mouse. The price of Wireless Optical Mouse

Monitor - I still have the old fashioned CRT (TV type) of monitor but when this one goes I will

Printer - You will need a laser or inkjet printer for everyday tasks like seeing how your web

You can buy a good inkjet printer for about \$50.00. If you do a lot of printing it will last a

The advantage of buying inexpensive printers is each year the manufacturers come out with new

Operating System - the Operating System is the machine code software that makes your PC run. I

It is worth the cost of Windows XP to have a PC that has thousands of compatible programs available

Applications

Word Processor - You are going to need a word processor to do business. You will need to communicate

WYSIWYG Editor - If you plan to have a website, you will either need to pay someone \$2,000.00

You should really have a WYSIWIG (What You See Is What You Get) editor like Microsoft FrontPage

Two free applications you should download are Adobe Acrobat Reader at www.adobe.com and Macromedia

If you follow these recommendations, you will have everything you need to get your Small Office

This is a demo version of txt2pdf v.10.1

Developed by SANFACE Software <http://www.sanface.com/>

Available at <http://www.sanface.com/txt2pdf.html>