

Title:

Cleaning and Organizing Your Computer

Word Count:

964

Summary:

Is your computer running slow. There are a few utilities built right in to the Windows operati

Keywords:

free article, computer article, computer, disk cleanup, defrag

Article Body:

It is a good idea to think of your PC as an office. It stores files, programs, pictures. Thi

Disk Cleanup

An office can accumulate a lot of unnecessary files, machines, and decorations. This is the s

To perform a disk cleanup on Windows XP you can simply click on "my computer" under the start

Now, performing a disk cleanup is not very time consuming, just a couple minutes, and it may s

Add or Remove Programs

The information given above can help you get rid of some unnecessary files, but you may also n

If there are programs listed that are no longer used, you can simply highlight the program and

The add or remove programs utility is very useful, but not all of the programs are listed up f

Defragment

Many offices contain a large number of files and programs that are valuable and cannot be thro

In a computer, the files that are saved are placed on the hard drive. However, they are place

When files are broken up this way it is referred to as a fragmented file. This means that the

You can run the disk defragmenter by selecting "all programs" under the start button. Next, s

If you need to defragment your computer, simply hit the defragment button. It may take your c

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