

Title:

Preparing For Professional Examinations

Word Count:

1786

Summary:

Despite the gradual move away from examinations towards assignment based continuous assessment

Keywords:

distance learning, examinations, management, business, courses, HND, HNC, diploma, foundation, DMS, CMS,

Article Body:

The first step in preparing for any professional examination is to understand why the professi

Each professional body will have a set format. Some now also ask the student to complete regul

This element of the preparation process is one that is often overlooked by mature students. Ma

For most mature students, especially those studying by distance learning, it will be necessary

Studying the course materials in a planned and thorough manner is essential. The core material

The point of revision is to consolidate the knowledge and understanding gained during the cour

Overall, examiners, representing the professional body in writing the questions, are looking f

With the requirements of the Examiners in mind, you should practice identifying what the quest

During the last few days before the examination itself, finalise your revision, but leave room

Use the reading time wisely. Make a broad appraisal of the questions, and if there is choice,

Before you answer any individual question, you should spend a few minutes, at least, on prepar

You will be asked to answer a certain number of questions in a fixed amount of time. After you

It is likely that you will not be informed of the result of the examination for many weeks, bu

The key to success in examinations is to be prepared. It is not sufficient to focus only on st

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