

Title:

Five Thoughts About Effective Communication

Word Count:

282

Summary:

Communicating effectively can sometimes be difficult to do. So here are some thoughts, based on

^To get your ideas across use small words, big ideas, and short sentences.~ ~ John Henry Patten
Keep it simple and don't use jargon. Adjust your style according to who you are communicating

Keywords:

Life Coaching, Self Help, Advice, Happiness, Communication

Article Body:

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^People who talk only of themselves think only of themselves.~ ~ Dale Carnegie
Find out about the other person. Focus on the other person ~ their needs, their wants, their s

^One of the most valuable things we can do to heal one another is listen to each other's stories

Giving someone space in which to talk and allowing them to follow through their ideas without

^Most people do not listen with the intent to understand; they listen with the intent to reply

Be in the moment and give the speaker your full attention. Say ^what else do you need to tell

"Kind words can be short and easy to speak, but their echoes are truly endless." ~ Mother Teresa

Be nice! Acknowledge someone's efforts and achievements, praise them, pay them a sincere compl

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